



## Board of Directors Meeting

Wednesday, November 6, 2019

### Agenda

12:30 PM-6:30 PM

Homewood Suites, Harrisburg East

3990 TechPort Drive

Harrisburg, PA 17111

**Lunch**

**12:30 PM**

**Presiding: Evora Nichole Taylor, President**

**1. Welcome**

**1:00 PM**

- a. Call to Order
- b. Pledge of Allegiance
- c. Thought of the Day – Jace Cameron
- d. Roll Call and Establishment of Quorum – Curtistine Walker
- e. Approval of Minutes from last Board meeting – July 28, 2019
- f. Adoption of Agenda- Motion
- g. Introduction of Parliamentarian- Curtistine Walker
- h. Introduction of Time - Keeper – Justin Tech

*Confidentiality Proceedings Statement: This is a reminder that all matters before the SNAPA Board of Directors are confidential unless you are specifically informed otherwise. All deliberations, briefing material, discussions, questions and individual options expressed are CONFIDENTIAL. Each of you has agreed when you ran for a Board position to comply with the confidentiality guidelines.*

**2. Report of the President, Nichole Taylor**

**1:15 PM**

- a) Review issue with Randy Walker and how the EC is moving forward with the PPL Chair position.
- b) Review Joyce Weber resignation.
- c) Update on Voight situation- letter and insurance rebuttal.
- d) Governor's *Blueprint on Hunger* meeting- review meeting
- e) Welcome Melissa Patterson- PA Department of Agriculture in for Caryn.

**3. Report of the President-Elect, Gina Giarratana**

**1:45 PM**

- a) Spooky Nook contract
- b) Conference Insurance -moving forward \$1000- May 2020
- c) Business Affiliate Membership Category

**4. Report of the Pennsylvania Department of Education**

**2:15 PM**

**5. Report of the Pennsylvania Department of Agriculture**

**2:45 PM**

- a. Melissa Patterson in for Caryn

**5. Report of the Vice President, Dimitra Barrios**

**3:00 PM**

- 6. Treasurer's Report– Curtistine Walker 3:30 PM**
- a) Financial Statement- September 2019
  - b) Bank Account signatories
  - c) Vanguard organization resolution
  - d) Credit Card Fee – 100K
- BREAK 4:00 PM**
- 7. Report of the Executive Director, Pamela Gallagher 4:20 PM**
- a) Accounts Receivable- late fee
  - b) Presentation-Independent Contractor vs. Employee
- 8. Conference Chair- Kristan Delle 5:00 PM**
- a) Kalahari Conference Update
- 9. Non-Discussion Reports**
- a) Nutrition & Education Chair
  - b) Communications & PPL Chair
    - a. LAC Update
    - b. Scholarship details
  - c) Membership Chair
    - a. Membership Drive
    - b. Nominations
    - c. Committee Days Update
  - d) Regional Representatives
- 10. Other Business 6:15 PM**
- a) Good of the Order
  - b) Adjournment

**Calendar/Future Meetings**

- December 6<sup>th</sup>-8<sup>th</sup> 2019 - NERLC- Mystic, CT
- January 12<sup>th</sup>-14<sup>th</sup>, 2020 - School Nutrition Industry Conference -Indian Wells, CA
- February 6, 2020- Board of Directors Meeting – Conference Call
- **National School Breakfast Week-** March 2<sup>nd</sup>-6<sup>th</sup>, 2020
- March 8<sup>th</sup>-10<sup>th</sup>, 2020 – SNA Legislative Action Conference- Washington DC
- April 21, 2020- Strategic Planning Meeting – Kalahari, Mt. Pocono
- April 22, 2020- Board of Directors Meeting – Kalahari, Mt Pocono
- April 30<sup>th</sup>- May 2<sup>nd</sup>, 2020- Tempe AZ. National Leadership Conference
- **School Lunch Hero Day** – May 1, 2020
- July 12<sup>th</sup>-14<sup>th</sup>, 2020 ANC- Nashville, TN
- August 2<sup>nd</sup>-August 6<sup>th</sup>, 2020 SNAPA Annual Conference -Kalahari
- August 3, 2020- 2020-2021 Board of Directors Meeting – Kalahari, Mt Pocono