



Board of Directors Meeting
Wednesday, November 6, 2019
12:30 PM-6:30 PM
Homewood Suites, Harrisburg East,
3990 TechPort Drive, Harrisburg, PA 17111
The School Nutrition Association of Pennsylvania
Board of Directors Meeting Minutes

Presiding: Nichole Taylor – President

The meeting was called to order at 1:04 PM followed by the Pledge of Allegiance and hearing the thought of the day provided by James Cameron. The thought for the day was a reflection of “coming to the edge of all things you know.

Roll call was taken and the following BOD members were present:

Nichole Taylor	Susan Eichelberger	Randi Mongiello	Jennifer Riegle
Gina Giarratana	Jace Cameron	Kelsey Gartner	Kristan Delle
Dimitria Barrios	Chris Dunn (by phone)	Karin Marlin	Pamela Gallagher
Curtistine Walker	Gerry Giarratana	Allison Kimmel (by phone)	Vonda Ramp
Nicole Melia (by phone)	Justin Tech (by phone)	Beverly Hendricks (by phone)	Melissa Patterson

BOD Members Absent: Todd Holmes, Laura Frye, Joyce Weber and Kim Schneider.

A motion was made by Gerry Giarratana and seconded by Susan Eichelberger that the July meeting minutes be approved. The motion carried.

A motion was made by Gina Giarratana and seconded by Curtistine Walker to approve the agenda. The motion carried.

Curtistine Walker served as the Parliamentarian and Justin Tech served as the Timekeeper.

Report of the President, Nichole Taylor

1. Welcome Melissa Patterson- PA Department of Agriculture in for Caryn
2. Review issue with Randy Walker and how the EC is moving forward with the PPL Chair position. Randy resigned and there aren't any hard feelings although he did not agree with expenses that SNAPPA covers. Discussion on combining board positions of PP and L Chairperson and Communication Chairperson to be covered by Gerry until further notice and/or a final decision is made by the board about combining positions.
3. Review Joyce Weber resignation- resignation related to family matters. Curtistine will serve as liaison to the region until a new Regional Representative is appointed.
4. Update on Voight situation- letter and insurance rebuttal. – waiting for responses.
5. Governor's *Blueprint on Hunger* meeting- review meeting – included discussion on hunger throughout the state. Leading an attack hunger focused on college students.

Report of the President-Elect, Gina Giarratana

1. Spooky Nook contract – **new date** a week earlier than the original proposed date – **July 24-July 28, 2022**
Roxanne is working with Spooky Nook concerning the pricing for electricity. It appears to be the same as the pricing at Hershey. Upgrading at Spooky Nook without price changes has been confirmed.
Roxanne talked to Dannielle concerning the band width price which will be higher due to the use of Smart phones, tablets, Wi-Fi, etc.

Question - If for some reason Spooky Nook goes out of business, do we lose money? The terms are supposedly covered in the contract, if not; there will need to be an addendum to the contract. Is it possible to have an escrow account?

The number of rooms to be held was lowered. Five rooms are to be held for emergencies. \$10.00 breakfast buffet. Looking at \$10 for breakfast buffet to be included in the room price and stated that way. If not, include this in the registration price. June 25th was the original date for the cutoff date for registration. It was decided that it should be a later date. A Comfort Inn is located across the street. There is concern about the difference in hotel costs and the desire to stay there instead.

2. Conference Insurance -moving forward get it a month before the conference. \$1,000 in June.
3. Business Affiliate Membership Category – B & I Partners categories. Business Affiliate Membership \$27. There are currently 15 memberships of this type with 7 members account being overdue. This type of member is defined in the bylaws and it is recommended that they pay dues and that a badge price be added. Someone will be looking into what other states do and will be reporting this at the next board meeting.

Report of the Pennsylvania Department of Education - Vonda Ramp

1. A 95% Direct Certification match rate was met this year. The best yet!
2. A 5 year review cycle was approved (for only 5 years); another 5 year waiver would have to be applied for after the current 5 year cycle is over.
3. Waiver for non-program foods – only need a policy for the change at cost or above. Look at the PEARS website for Non-programs foods tools.
4. The broad based categorically eligible proposed rule change for SNAP can greatly impact our state by 22,500 households with children under 18. We need to mirror what is stated in the position paper concerning this matter.
5. Salad bars acceptable after the point of service. A salad bar ambassador might be needed.

Report of the Pennsylvania Department of Agriculture – Melissa Patterson for Caryn Long Earl

1. Trade Mitigation
2. Hams come in brown box. Share Food Program took over Region 8. Region 8 - Pork Loin Roast coming instead of ham. Pulled pork (8/5lb.), chicken strips and applesauce coming also. PA is getting a boost of foods.
3. Warehouses are increasing every year. The dollar value of disbursements has increased. Summer feeding DOD has increased.
4. Last day of October- sweeps process. Initial allocation of pounds, 20% used and 80% in the bank before January. After that time, it should be 50% used and 50% in the bank.
5. J&J flour processor – white house oil is leaving PA. Good quality strawberry cups on the way.....

Report of the Vice President, Dimitra Barrios

1. Nothing currently to report.
2. Will have a Conference Chair.

Treasurer's Report– Curtistine Walker

1. The Finance Committee hasn't met. A meeting wasn't rescheduled after the original was cancelled. Only three members could be on the call. It was also the board in the event they have questions or wants to know more about the budget, reports and financial issues.
2. Financial Statement- September 2019- the statement has to be sent to the board. Only the Finance Committee has received them to date.
3. Bank Account signatories- all bank account signatures were completed by the Treasurer and Executive Director to bring all account information up to date.

4. Vanguard organization resolution – the Vanguard bank account has been active with expired signatures and no actions. New forms were signed by the Treasurer and Executive Director to bring this account information up to date.

Report of the Executive Director, Pamela Gallagher

1. The website should be rebuilt by Wild Apricot consultant, Rodney Wise by December. Everything will be under Wild Apricot. \$1,800 from communities to complete the website for registration.
2. Presentation-Independent Contractor vs. Employee – a PowerPoint Presentation was shared with the board to discuss the possibility of changing the Executive Directors position from an employee of SNAPA to a contracted service.

Pam left the room, the board went into an executive session and to discuss the presentation and make a decision about the option Pam presented.

Conference Chair- Kristan Delle

1. Kalahari Conference Update - Harvest of the Month and a booth including a session will be featured at the conference.
2. There is enough space for 238 booths.
3. The call for presenters has been sent out. The deadline for presentations is December 13th.
4. The possibility of having 30 minute “Ideas at Work” sessions and” Innovation Sessions” are being discussed.
5. The rolling expenses were adjusted for food - \$60,000.
6. A motion was made by Kristan Delle and seconded by Jace Cameron to adopt the 2020 Kalahari budget based on the previous Kalahari profit and loss. The motion carried.

Non-Discussion Reports

1. Nutrition & Education Chair
2. Communications & PPL Chair
 - a. LAC Update - – Gerri will be working on this and will provide information
 - b. Scholarship details – 1 per region.
3. Membership Chair
 - a. Membership Drive - 9 members were lost. We currently have 831 state members, 57,000 national members
 - b. Nominations – the following positions need to be added – Employee Manager and PP& L (?)
 - c. Committee Days Update
4. Regional Representatives- Randi will be attending her first chapter meeting as Reg. Rep.

Other Business

- a. Good of the Order – Congratulations to Jace who attended his first Community Days in Virginia!
- b. Adjournment 6:45 pm

Submitted by Curtistine Walker, SNAPA Secretary/Treasurer

Calendar/Future Meetings

- December 6th-8th 2019 - NERLC- Mystic, CT
- January 12th-14th, 2020 - School Nutrition Industry Conference -Indian Wells, CA
- February 6, 2020- Board of Directors Meeting – Conference Call
- **National School Breakfast Week**- March 2nd-6th, 2020
- March 8th-10th, 2020 – SNA Legislative Action Conference- Washington DC
- April 21, 2020- Strategic Planning Meeting – Kalahari, Mt. Pocono
- April 22, 2020- Board of Directors Meeting – Kalahari, Mt Pocono
- April 30th- May 2nd, 2020- Tempe AZ. National Leadership Conference
- **School Lunch Hero Day** – May 1, 2020
- July 12th-14th, 2020 ANC- Nashville, TN
- August 2nd-August 6th, 2020 SNAPA Annual Conference -Kalahari
- August 3, 2020- *2020-2021* Board of Directors Meeting – Kalahari, Mt Pocono